

HERRINGTON PLACE HOMEOWNERS ASSOCIATION
BOARD OF TRUSTEES
Location: Heritage Hall
3-6-24 Meeting

ATTENDEES:

Greg Kaminsky, Jackie Decker, Claire Rama, Brandon Board, Phil Berthelot
John Alvarez from R.N. Landis Management Company
5-10 residents

CALL TO ORDER:

John called the meeting to order at 7:00 PM.

MINUTES:

1. Approved last meeting minutes. Jackie motioned to approve. Brandon seconded.
2. Walk around with Diggins. John to ask Craig for dates and email board to finalize when.
3. Dredging
 - a. Ponds 10 & 19 – Getting quote from AquaDoc and Site Works to approve which vendor and proceed with service in the summer
 - b. Pond 13 was only 24% full and Pond 6 did not meet the criteria for dredging
4. Website – Paula is unable to perform service since she was in an accident and out indefinitely.
 - a. Greg will obtain info from Jackie to login and make updates.
 - b. Jackie is admin for website and will give rights to Greg.
5. Garage Sale
 - a. Target last weekend in June – 6/28-6/30
 - b. John to see when Aurora Shores is having their garage sale to see if we can have same weekend since people will be in the area.
6. Signed with Jones Fish. Formal letter sent to AquaDoc to terminate agreement. AquaDoc will fulfill fountain installation from winterization.

John Updates

7. Currently 230 emails through constant contact program.
 - a. Jackie: Less than 100 registered on website.
8. Front Lights working? John had contractor out to address lamp post.
 - a. Greg: Yes. Colored lights have been changed back to white.
9. Diggins contract signed for 2 years.

Open Topics by Board

10. Brandon: How do we use new portal for HOA payments?
11. John: Program is still being put together in the office. Link will be sent again for correct login. ACH form for automatic withdrawal. Clerical error since we extended due date. Not charging any late fee until end of March. Statements should have been received saying January due date.
12. Grass seed is needed by the new fence on Pond 14 where they dug up (Maryland / Firethorn). Grass seed for Pond 12. Wait to add grass seed to Pond 10 until it's dredged. Add to walk through to address with Diggins.
13. Greg: Do we want to do a walk around with Jones Fish?
14. John: No, let them start their services and we can incorporate a walk around during the summer or if we're seeing any challenges.

PUBLIC FORUM

Thomas's iPad: Issue with muskrats in Pond 2.

Greg: Discussed in last meeting and will address with a trap to remove.

Dale McDonald: Send out reminder to put trash away after Friday and not leave cans out multiple days.

Greg: You can email John. He drives through neighbor and can send out notices.

John: I will send out email blast to remind everyone.

N. Gooden – interested in building a shed.

John: Send plans to me with as much detail as possible and map of where it will sit (color, material, size, etc.). Then the board will approve. Then, send to city too who will need to approve it for where on the property line it can be. House is white, but you can go with the neutral tones.

TREASURE REPORT:

- N/A

ACTION ITEMS:

Actions	Responsible
Determine walk around date / time with Diggins. Address grass seed needs.	John
Obtain Site Works quote to dredge Ponds 10 & 19 for board to decide	John
Update website and access	Jackie, Greg
Find out when Aurora shores is having garage sale.	John
TBD: Send 1 pager previously seen for handbook to board.	
TBD: Board to edit the handbook cheat sheet and send to John for lawyers to review.	
TBD: Obtain revised quote from Sajovie for Entrance landscaping (replace hydrangea with something else)	

ADJOURNMENT:

Greg adjourned the meeting at 7:37 PM. Brandon seconded.

Respectfully Submitted,
Claire Rama, Secretary
Greg Kaminsky, President